



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, August 14, 2018 – City Council Chambers
12:00 p.m.**

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**With** Mayor D. Canfield in the Chair, Councillor M. Goss, Councillor R. Lunny, Councillor R. McMillan Councillor D. Reynard, Councillor S. Smith

**Regrets:** Councillor C. Wasacase

**Staff:** Karen Brown, CAO, Heather Kasprick, City Clerk, Jeff Hawley, Manager of Operations & Infrastructure

## **Call to Order**

Mayor Canfield called the meeting to order and Councillor Lunny delivered a blessing.

## **Public Information Notices as per By-law Number 144-2007**

### **Mayor Canfield then read the following notices:-**

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Amend the 2018 Operating & Capital Budget to withdraw funds from the wages for the Manager of Community & Development Services in the amount of \$18,000 plus applicable taxes to offset the cost of the preliminary drawings for the twinning at the Kenora Recreation Centre project
- Amend the 2017 Operation & Capital Budgets for the following:
  - to withdraw funds from the wages for the Manager of Community & Development Services in the amount of \$18,000 plus applicable taxes to offset the cost of the preliminary drawings for the twinning at the Kenora Recreation Centre project
  - An additional allocation of \$15,547 to the Coney Wharf rehabilitation project, to be funded through the Docks Relocation project
  - An additional allocation of \$11,583 to the Street Sweeper capital purchase, to be funded through the Asphalt Equipment capital purchase
  - An additional allocation of \$10,882 to the Road Reclaimer capital purchase, to be funded through the budget for the Roads Dump Truck capital purchase
  - An additional allocation of \$12,211 to the Bunny St. project, to be funded through the Crawford Pumping Station project
  - An additional allocation of \$105,377 to the Pool Painting and surge tank repair project, to be funded through the Pool Deck Tile project
  - An additional allocation of \$35,513 to the KRC Flat Roof Replacement project, to be funded through the KRC AHU and dressing room floor projects
- Approve the 2017 City of Kenora Annual Report including the 2017 audited financial statements for the City of Kenora
- Declare municipal lands locally known as Property Located North of Hwy 17E, area

of Pine Portage Road being lanes, roads, whole lots, and part lots on Plan of Subdivision M-63; described as PINs 42168-0256, 42168-0146, 42168-0227, 42168-0145, 42168-0144, 42168-0150, 42168-0472, 42168-0155, 42168-0258, 42168-0229, 42168-0143; Part of PINs 42168-0153, 42168-0474, 42168-0154, 42168-0152, 42168-0257, 42168-0246; in the City of Kenora, as surplus needs to the municipality

### **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

There were none declared.

### **Confirmation of Minutes**

#### **1. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-  
Regular Council – July 17, 2018

### **Deputations**

#### **Pregnancy & Infant Loss Network (PAIL)**

Heather Morton-Ricard along with Kristen Patrick and Andrea Clemmens are part of the peer support volunteers from the Pregnancy & Infant Loss Network of Ontario (PAIL). PAIL provides support and education for families who have experienced a loss either during pregnancy or within the first year of their child's life. Each volunteer has gone through their own experience with this type of loss firsthand, which is why they decided to undergo training and are eager to bring a circle of support to Kenora and surrounding areas. They want to close the large gap that exists in the community by supporting parents and families touched by these extremely heartbreaking and fairly common losses. Their plan is to offer monthly meetings which will include an opportunity for sharing, support, and connection within our local loss community. They also will continue to hold their annual Pregnancy & Infant Loss Awareness event on or close to October 15<sup>th</sup> each year. Their work as volunteers does not allow for many expenses.

The group is requesting Council to waive the fees for the monthly support group meetings at the Kenora Recreation Centre as well as the PAIL Awareness Day event to ensure this important support group continues in the community.

Council thanked Ms. Ricard for her presentation and a copy was left with the Clerk.

### **Additions to the Agenda**

None

### **Capital & Unusual Spending**

#### **2. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council hereby accepts the 2018 January to June Capital and Unusual Spending report.

### **2018 Q2 Investments**

#### **3. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby accepts the 2018 second quarter investment report that includes details of the Kenora Citizens' Prosperity Trust Fund and other City of Kenora investments.

### **2018 Q2 Contracts**

#### **4. Moved by R. McMillan, Seconded by R. Lunny & Carried:-**

That Council hereby accepts the 2018 April – June Contracts & Expenditures Approved report.

### **2017 Annual Report**

#### **5. Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

That Council approves the 2017 City of Kenora Annual Report including the 2017 audited financial statements for the City of Kenora; and further

That a copy of this report be made available for public viewing.

### **June 2018 Financial Statements**

#### **6. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at June 30, 2018.

### **West Bay Road Traffic Amendment to Parking**

#### **7. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council authorizes an amendment to the City of Kenora Traffic Regulation By-law Number 180-2015 to include changes to Schedule "B" – No Parking – Tow Away Zone for West Bay Road, for the entire length on the north side; and further

That three readings be given to an amending by-law for this purpose.

### **Winter Maintenance Policy Amendment**

#### **8. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council authorizes an amendment to the City of Kenora Winter Maintenance Policy #OP-4-1 with revisions reflecting the new Maintenance Standards as per O.Reg 366/18 under the Municipal Act, 2001, SO 2001, c.25; and further

That bylaw number 173-2010 be hereby repealed; and further

That three readings be given to a by-law to amend the Comprehensive Policy Manual for this purpose.

### **Budget Amendment–Kenora Rec Centre Twinning Preliminary Drawings**

#### **9. Moved by R. McMillan, Seconded by R. Lunny & Carried:-**

That Council hereby approves an allocation of \$18,000.00 plus applicable taxes to be funded through wages for the Manager of Community & Development Services for payment of the preliminary drawings for the Kenora Recreation Centre expansion; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2018 Operating & Capital Budget at its August 14, 2018 meeting to allocate funds from the Manager of Community & Development Services wages in the amount of \$18,000.00 plus applicable taxes to offset the preliminary drawings cost for the Kenora Recreation Centre expansion; and further

That Council give three readings to a by-law to amend the 2018 budget for this purpose.

### **D11-18-01 Kings Landing Site Plan Agreement**

#### **10. Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

That the Mayor and Clerk be authorized to execute a site plan agreement between the City of Kenora and Kings Landing (Kenora) Development Corporation, to allow for the development of roads, services, and associated facilities for lighting, drainage, paving, and landscaping, to support the development of a 22 lot plan of common elements condominium, as shown on the site plans; and further

That the appropriate bylaw be passed for this purpose.

### **Harbourfront Development Steering Committee Member**

#### **11. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby appoints Councillor Mort Goss to participate on the Steering Committee for the Harbourfront Business Development Plan project.

### **Garrow Park Playground Cover Material**

#### **12. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

Whereas at the July 17, 2018 Regular meeting of Council administration was directed to proceed with the informal recommendation made by the Accessibility Advisory Committee to install artificial turf as the new playground cover for the Garrow Park Play Structure; and

Whereas Council directed that the Engineered Wood Fibre remain in place until such time as the contract to replace the ground cover at the Garrow Park Play Structure was awarded and the works are actively moving forward; and

Whereas Council authorized a budget amendment to withdraw funds from the Accessibility Reserve in the amount of \$75,000 to offset the cost of this work; and

Whereas the Accessibility Advisory Committee has met further to discuss the limited funds available for addressing accessibility issues within the community;

Now Therefore let it be Resolved That Council directs administration to put a hold on the direction that was provided to administration at the July 17, 2018 Council meeting to replace the engineered wood fibre (EWF) with artificial turf, to allow the Accessibility Advisory Committee time to review options and establish priorities.

### **September Council Meeting Date Change**

#### **13. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That due to the changes to the fall Northwestern Ontario Municipal Association (NOMA) conference Council hereby authorizes a date change for the September Council meeting date from September 18 to September 25 at 12:00 p.m.; and further

That the September Committee of the Whole meeting scheduled for September 11 at 9:00 a.m. remain unchanged.

### **2017 Budget Amendments Approved by Deputy Treasurer or Treasurer**

#### **14. Moved by R. McMillan, Seconded by R. Lunny & Carried:-**

That Council hereby approves an additional allocation of \$15,547 to the Coney Wharf rehabilitation project, to be funded through the Docks Relocation project; and further

That Council hereby approves an additional allocation of \$11,583 to the Street Sweeper capital purchase, to be funded through the Asphalt Equipment capital purchase; and further

That Council hereby approves an additional allocation of \$10,882 to the Road Reclaimer capital purchase, to be funded through the budget for the Roads Dump Truck capital purchase; and further

That Council hereby approves an additional allocation of \$12,211 to the Bunny St. project, to be funded through the Crawford Pumping Station project; and further

That Council hereby approves an additional allocation of \$105,377 to the Pool Painting and surge tank repair project, to be funded through the Pool Deck Tile project; and further

That Council hereby approves an additional allocation of \$35,513 to the KRC Flat Roof Replacement project, to be funded through the KRC AHU and dressing room floor projects; and further

That in accordance with Notice By-law Number 144-2007 notice is hereby given that Council intends to amend its 2017 Budget at its August 14, 2018 meeting; and further

That Council hereby gives three readings to a by-law for this purpose.

**Agreement with HTFC Planning & Design for Harbourtown Bus Dev Plan  
15. Moved by R. McMillan, Seconded by R. Lunny & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and HTFC Planning and Design for the Harbourfront Business Development Plan project; and further

That the CAO be authorized to execute this agreement.

**Recreation 2<sup>nd</sup> Quarter Report**

**16. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby accepts the 2018 Second Quarter Report for the Recreation Services Department.

**Discussion:** Council requested information on the current status of the JM Ballfields. They are requesting a report on the current condition and when they will be operational.

**Various Committee Minutes**

**17. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- May 23 & July 26 – Kenora Public Library Board
- July 18 - Heritage Kenora Committee
- June 28 & July 26 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

- May 17 – Northwestern Health Unit Board of Health; and further

That these Minutes be circulated and ordered filed.

**June 2018 Water & Wastewater Monthly Summary**

**18. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora hereby accepts the June 2018 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

**Declare Municipal Lands as Surplus**

**19. Moved by R. McMillan, Seconded by R. Lunny & Carried:-**

That the Council of the City of Kenora declares the following City owned lands as surplus to the requirements of the Municipality:

Lanes, roads, whole lots, and part lots on Plan of Subdivision M-63; described as PINs 42168-0256, 42168-0146, 42168-0227, 42168-0145, 42168-0144, 42168-0150, 42168-0472, 42168-0155, 42168-0258, 42168-0229, 42168-0143; Part of PINs 42168-0153, 42168-0474, 42168-0154, 42168-0152, 42168-0257, 42168-0246; in the City of Kenora; and further

That staff be directed to provide notice, to advertise, and to evaluate any proposals received for acquisition and development of the lands in accordance with the City's Sale and Disposition of Land Policy PP-4-1; and further

That if an application is received, notice of the receipt of application will be given to property owners within 60 metres of the subject property, published in the newspaper for two consecutive weeks, and posted on the City's website; and further

That in accordance with the policy, value of the lands will be determined upon receipt of an appraisal; and further

That toward a sale of the lands, surveying and procedures for consolidation of the PINs would be completed; and further

That where a proposed use may not comply with the current designation or zoning, that an agreement of purchase and sale would include as a condition that the required planning applications are approved.

### **Trillium Foundation Funding Application – Kenora Pickleball Club**

#### **20. Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

That Council hereby approves an application under the OTF Capital Grant Program for the purpose of receiving funding to proceed with the Garrow Park Pickleball Court Conversion project.

### **Screened Winter Sand**

#### **21. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That the tender from Joe Neniska & Sons for the supply, delivery and stockpile of approximately 9,000 tonnes of screened winter sand be received; and further

That the tender received from Joe Neniska & Sons in the amount of \$18.00 per tonne, HST extra, be hereby accepted.

### **Approval of By-laws**

#### **22. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

#116-2018 – Confirmatory

#117-2018 – West Bay Road Traffic Amendment

#118-2018 – Winter Maintenance Policy Amendment

#119-2018 – Budget Amendment – KRC Twinning Preliminary Drawings

#120-2018 – D11-18-01 Kings Landing Site Plan Agreement

#121-2018 – 2017 Budget Amendments Approved by Treasurer or Deputy Treasurer

#122-2018 – Agreement with HTFC Planning & Design

**Notices of Motion**

None

**Proclamations**

- Prostate Cancer Awareness Month

**Announcements**

**The following was highlighted by Council:**

1. Councillor McMillan referenced the KBI and the Lipton Cup Rowing event. He passed along accolades to all the volunteers at both events. He played sledge hockey on Saturday and it was a great event.
2. Mayor Canfield referenced the NOSM conference September 19<sup>th</sup> being held in Kenora. Councillor McMillan will attend and bring greetings on behalf of the City. Councillor Reynard will attend the NOMA round table event.

**Adjourn to Closed Session**

**23. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That pursuant to Section 239 of the Municipal Act, as amended, authorization is hereby given for Council to move into a Closed Session at 12:35 p.m. to discuss items pertaining to the following:-

- i) **Education & Training Members of Council (2 matters)**

**Reconvene to Open Meeting**

Council reconvenes to open session at 3:26 p.m. with no reports from its closed session.

**Close of Meeting**

**24. Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

That this meeting be now declared closed at 3:26 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2018**

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**Mayor**

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**City Clerk**